CONTRA COSTA COLLEGE

**OPERATIONS COUNCIL**

**MAY 14, 2012**

**9:00 A.M. - ROOM #AA-216**

**MINUTES**

**PRESENT: Donna Floyd (Chair), James Eyestone, Vicki Ferguson, Lilly Harper, Bruce King, Susan Lee, J.R. Morocco (Guest), Jose Oliveira, Wayne Organ, Darlene Poe, Mady Willie**

# I. ADA Parking for the PAC

This item was discussed at the April 23, 2012 meeting and the only options are behind the PAC or on the street and the City of San Pablo will not allow parking on the street. Wayne said he worked as a percussionist for 20 years and he has never seen a theater with disabled parking in a loading zone. This is potentially very dangerous.

Bruce said it’s against San Pablo City Policy to create a disabled parking space on city streets if there is space on the private property. In addition, a parking space on the street wouldn’t be a compliant ADA space. The city has said the space can be created near the loading area or on the baseball field, and the baseball field is too far from the PAC. The only time there would be parking in that area is when there is a performance and there are no deliveries on performance day. If a space isn’t created near the loading area, the college won’t be able to provide ADA parking for the PAC. Bruce asked for other options.

J.R. Morocco, the technical director for the PAC, distributed letters from the DVC drama dept. and from the general manager of the Lesher Theatre. Both letters stated it is dangerous to have parking near the loading area of a theater. J.R. also passed around pictures of the loading area which has a No Parking sign, because it is so dangerous. J.R. said he is 100% in support of having ADA parking near the PAC. He mentioned the lack of ADA parking near the PAC in his program review. However, allowing parking near the loading dock would create more problems than it would solve. There is usually multiple vehicle activity during and after performances in the loading area. Loading does occur during performances. Bruce said there is space near the loading area to park and J.R. parks his vehicle there during performances. J.R. responded that he parks there because he knows the driver. He can move his vehicle if needed.

J.R. also said there is no disabled access near the loading dock. Disabled people would have a long walk to the PAC entrance. J.R. felt certain that, at the very least, there will be a fender bender, or, at worst, someone in a wheelchair will be hit because they would not be visible in a rearview mirror. J.R. feels the city is being very unreasonable. He said if parking is allowed in the loading area, a driveway should be created so the cars can at least drive out rather than back into the very busy loading area.

Bruce didn’t think it would be that expensive to create a driveway, but creating the driveway may result in one parking spot on the street being lost. Donna asked Bruce to find out the cost of creating one ADA space and a driveway as an egress for people using the ADA space to drive straight out.

Plan of Action

1. Bruce will find out the costs of creating one ADA space near the loading area and creating an egress for cars in the ADA parking space to drive straight out.

**II. Smoking Cigarettes and Marijuana on Campus**

Smoking cigarettes on campus was discussed first. Vicki asked Jose about the campus becoming smoke-free. Jose said there is a movement to make smoking on state property illegal and subject to fine, but he didn’t know where the Governing Board is with implementing this throughout the district. The police can’t arrest someone for smoking tobacco. The most they can do is send violators to the Dean of Students.

Donna said it will be awhile before smoking is completely banned. In the meantime, more containers should be placed in the parking lots to reduce the number of cigarette butts. Bruce reported that the college has had bad luck in the past with containers being vandalized and set on fire. He will investigate whether there are different types of containers that could be purchased.

Susan said having the instructor speak to students who are smoking in non-designated smoking areas can help. The faculty in the LAVA Division talk to the clusters of students who smoke in certain areas and this has worked well. However, some faculty have had unpleasant experiences when asking students not to smoke. Some faculty have asked if the police can be called in that circumstance. Jose said if the police are called, they will respond. Student Mady Willie said she speaks to other students that are smoking in non-smoking areas. It’s usually the same people and she tries to find out which classes they are in so the instructors can speak to them.

The other issue is the increase of marijuana use on campus. Donna said she spoke with Officer Thomas last week, and he told her there is an increase in students that have medical cannabis cards. The police ask students smoking marijuana for their cards and if the students have a card, the police don’t hassle them. Jose said the cannabis card does not allow students to use marijuana on campus and he has told his officers that. Students using marijuana will be issued a citation and sent to the Dean of Students. The police are catching as many violators as they can and issuing citations. Jose added that approximately half the people smoking marijuana on campus are not students. The police caught a non-student with marijuana after the President’s Reception. The marijuana was confiscated and the person was cited. Jose doesn’t feel there has been an increase in use. There also isn’t a lot of alcohol use on campus.

There are some hot spots on campus and the police have been monitoring those areas. Some people smoking in the designated smoking areas on campus are really smoking marijuana. Faculty have complained about students coming to class under the influence. Darlene said students sit on the fence behind culinary arts and smoke marijuana, and near the CTC. They also smoke near the creek between the H- and M-Buildings. When she tries to speak to them some of the people are bullies.

Susan asked what happens if a student smells like marijuana and are sent to Vicki. Vicki said she talks to them and has also suspended students for up to five days. The Student Code of Conduct is very clear that this is a drug-free campus. Vicki went on to explain that a student asked to leave class for being under the influence can’t return to class until they meet with Vicki and she can’t always meet with them that day. Sometimes there isn’t enough communication between the instructor and Vicki. The instructor should not let the student return to class until they receive a note or e-mail from Vicki stating the student can return to class on a certain date.

Darlene brought up that MCHS students are causing a lot of problems in the amphitheater and rec room. Vicki has spoken with Principal Hattie Smith and Hattie said MCHS doesn’t have enough staff to monitor the students. Darlene said there is absolutely no supervision in these areas after the MCHS students are out of school. She added that putting a couch in the rec room is asking for trouble. Students also play ball in the amphitheater until after 5:00 p.m. and leave a huge mess. Susan said this issue came up with the library staff. Students eating in the library are asked to leave and the students say they have nowhere to go. They’ve told library staff they were asked to leave the rec room and the cafeteria because they’re closed. The MCHS students have no after-school programs and they hang around campus after school. Staff must speak to the students. They need to learn to respect their environments.

Plan of Action

1. Vicki and Donna will speak to Hattie Smith again, but MCHS is short-staffed. The students are minors and the college is responsible for them while they are on campus.

**III. Cleanliness of the Restrooms**

There is someone that is making a mess on a regular basis in the ladies’ room in the AA-Bldg. near the math dept. and Darlene doesn’t know what to do. An employee has been complaining. It always happens after 2:00 p.m. The restrooms in the LA- and H-Buildings are also a problem. It’s illegal to put cameras in the restrooms. Signs can be posted, but it’s doubtful that will help.

**IV. Other**

A. HHS Dept. Potluck

Mady announced that the HHS Dept. is holding their potluck on May 15 at 5:00 p.m. in the Rec Room.

B. Exit Interviews

Lilly has made some changes to the forms suggested at the April 23 meeting. She will send the edited forms to everyone electronically. If there are no further changes the new forms will be implemented in fall 2012.

The meeting adjourned at 10:07 a.m.

Minutes Recorded by Mary Healy

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